

# DEVON CRICKET FOUNDATION

## Trustee Board Meeting Summary – November 2025

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### **Governance & Declarations**

- No new conflicts of interest declared.
- Previous minutes approved as accurate.
- Majority of actions complete; ongoing items relate to annual cycle planning and Chair/trustee term review.

### **Chair's & County Club Update**

- Post-season review scheduled with Devon County Cricket Club.
- Current support arrangement reviewed to ensure financial sustainability and long-term pathway alignment.
- Aim remains a fully joined-up youth-to-performance structure.

### **Finance & Reserves**

- Income on track; expenditure reduced due to recruitment delays.
- £400k held in reserves.
- New reserves policy agreed at three months operating costs (approx. £300k).
- Trustees to maintain oversight as upcoming expenditure will impact reserves.

### **Safeguarding & EDI**

- Clearer safeguarding responsibilities agreed this quarter.
- Improved structure for operational and strategic reporting from January.
- Ongoing transition to new regulatory framework and CLUE reporting system.
- Future reports to include clearer proportionality, themes and case progress tracking.
- Lessons learned summary to follow on complex cases when appropriate.

### **Operational Update**

- Competition Officer commenced; communication improvement prioritised.
- Fundraising Manager recruitment extended; interviews pending.
- Game Changer funding criteria fully met.
- Progress ongoing on Disability Officer and Community Manager recruitment.
- Increase in discrimination case reporting attributed to improved awareness.

### **Publicity & Commercial**

- Positive discussions held with potential commercial partner.
- Strategic growth, marketing and PR positioning to be reviewed once Fundraising Manager appointed.
- Trustees noted need for broader external positioning and audience growth.

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## **Governance & Chair Succession**

- Review underway regarding trustee terms and Chair succession planning.
- Terms of Reference for Chair role to be drafted.
- Companies House verification confirmed.

## **Main Topic – Monday.com (Strategic & KPI Oversight)**

- System provides central oversight of strategic plan, KPIs and reporting.
- No personal data stored; security considerations under review.
- KPIs owned by department leads; transparency valued by staff.
- Challenges noted in competitions engagement, funding trends and volunteer tracking.
- System supports business continuity and organisational clarity.